

**SANDUSKY-SENECA WORKFORCE POLICY BOARD MEETING
JULY 26, 2005 – SENECA CDJFS
MINUTES**

ATTENDEES

**BOARD
MEMBERS**

Sandusky
Luann Berry
Ed Harper
Mark Koenig
Bruce Schrader
James Weaver, Vice-
Chair

**BOARD
MEMBERS**

Seneca
Autumn Clouse,
Chair
Bernard Hohman
Denny Studrawa
Robert Trausch
Janet Tornow
Dave Getter

SENECA DJFS

Kathy Oliver,
Director
Beth Anway
Beverly Henry
Suzanne Willacker
Bob Anderson

SANDUSKY DJFS

Becky Bohn
Michael Fuller
Debbie McGrath
Carol Owen

COMMISSIONERS

Other Attendees

Cheryl Denny

Bonnie Nusser

Janet Quaintance

A quorum was reached. Minutes taken by Taylor Steinmetz, Sandusky CDJFS.

WELCOME – Ms. Autumn Clouse

Ms. Clouse called the meeting to order at 5:11 p.m. and had everyone introduce themselves.

MINUTES – Ms. Clouse

Ms. Clouse asked if there were any corrections regarding the 4-26-05 meeting minutes. There were none.

Motion to accept 4-26-05 minutes as submitted.

Moved	Mr. Hohman	Seconded	Mr. Weaver
Discussion	None		
For:	All	Against:	None
Abstain:		Abstain:	None

Motion carried.

REGIONAL UPDATES – Ms. McGrath & Ms. Oliver

Ms. McGrath stated that the Northcoast Regional Advisory Committee (NRAC) met on July 18, 2005. Since no quorum was reached none of the policies could be passed. At the meeting they distributed an Area 7 power point presentation by Stephanie Kowal and Carol Owen. This was the first one to be presented and was well received. Discussed the Reed Act Marketing at the NRAC meeting. Bills have been received through March 2005. Will have to issue refunds to the partners. At the NRAC meeting members discussed County/Partner Updates as well. ODJFS announced the new Vet Representative, Sandusky/Ottawa County – pilot project with TAA and Erie County DJFS is looking for a larger facility.

Ms. Oliver discussed the Reed Act Marketing. They are currently shooting commercials and radio ads, public service announcements, mailings, training workshops.

Ms. Oliver stated that she and Dan Liskai attended the Governors Board. Trying to get employers involved in WIA.

The plaque certifying the One-Stop shop was received.

BUDGET UPDATE – Ms. Anway/Mr. Fuller

Seneca County

Ms. Anway distributed copies of the Seneca County 2005 WIA budget and the 2006 projected WIA budget. Ms. Anway then reviewed the Seneca County finance report. These numbers are through June 2005. The training costs is lower due to using the PRC money instead of WIA money.

The 2006 projected budget is just a rough estimate and not all allocations are in yet.

Motion to accept Seneca County 2005 Budget.

Moved	Mr. Trausch	Seconded	Mr. Harper
Discussion	None		
For:	All	Against:	None
Abstain:		Abstain:	None

Motion carried.

Sandusky County

Mr. Fuller distributed copies of the 2005 Sandusky County WIA budget. This is a cash basis through June. Will be adding July, August and September soon. The amounts are lower than planned due to the use of TANF funds instead of WIA funds. Mr. Fuller stated that Sandusky County did not do a projected budget for 2006. It will be turned in at a later date so it does not have to be amended.

Mr. Studrawa had a question on what determined using WIA funds versus TANF funds? Mr. Fuller stated that if TANF funds are eligible they would rather use them. Ms. Anway stated this is because TANF funds might not have rolled over.

Motion to accept Sandusky County 2005 Budget.

Moved Mr. Studrawa

Seconded

Mr. Koenig

Discussion None

For: All

Against: None

Abstain: None

Motion carried.

BOARD APPROVAL OF REVISED POLICIES/DEFINITIONS – Ms. Owen

7th AREA UPDATE – Ms. Owen

Kay Reiter was unavailable so Carol Owen presented the 7th Area Updates. Discussed the power point presentation. She can e-mail this out to anyone interested. Ms. McGrath discussed the fiscal update. The plan is to meet monthly for each area to present each system to host meetings. Some areas are too small to do this. August will be Delaware County and September is Montgomery County. Ms. Oliver discussed the Area 7 Conference. The state was surprised with Area 7. They will present the 7th Area presentation at the August board meeting.

SANDUSKY COUNTY UPDATE – Ms. Owen

Ms. Owen passed out a printout on the Sandusky County WIA updates. The dates on the report are 7/1/04 to 6/30/05.

PESCO/Job Skills Tests

There have been 106 customers tested using the TABE and PESCO. 172 customers took a total of 489 Job Skills Tests. Of that 172, 48 customers took 85 tests as a pre-screening for employment with Pallet Management Systems, 9 took a total of 19 tests as a pre-screening for employment with Sandusky County Child Support, and 47 took a total of 474 tests as a pre-screening for employment with Memorial Hospital.

Adult/Dislocated Worker

28 adults and 13 Dislocated Workers currently in the active caseload. Of the 28 adults, 8 are still in training. Of the 13 Dislocated Workers, 2 are still in training.

EXITS

23 Adults have been exited and 12 Dislocated Workers.

Prevention, Retention, Contingency

They have approved a total of 78 applications for training and expended a total of \$151,226.04 for a \$1,939.31 average/individual. Approved 30 requests for items required for training (uniforms, supplies, test fees) for a total of \$6,523.36 which is an average of \$217.54 per individual. Approved \$62,403.40 for supportive services (car repair, mileage reimbursement, miscellaneous) for 150 customers for an average of \$416.02 per individual.

Rapid Response

Meeting were scheduled with TRW on May 31, June 15, and July 13 but all have been canceled at the request of TRW. To date, they have not reached an agreement with the union with regard to the severance package. Management will not schedule any other meetings until that issue is resolved. Sandusky and Ottawa Counties have been chosen as pilot counties for a TAA/WIA project. Staff from the 2 counties attended a training on July 14.

Ms. Owen also handed out a report from J.R. Lopez on the SCOTI system. The dates for this report were 7/1/04 to 6/30/05. The report listed Erie, Huron, Lucas, Ottawa, Sandusky and Seneca Counties. It covered the number of applicants registered, Job Orders entered, Matches run, Notifications made, Referrals made, and Placements for each of the counties listed.

SENECA COUNTY WIA REPORT – Ms. Willacker

Ms. Willacker distributed the Seneca County WIA Report. The dates for this report were 7/1/04 to 6/30/05. 205 PESCO Vocational Assessments were completed. 47 Adults and Dislocated Workers are receiving training. WIA Obligations: 11 Adults for a total of \$30,205.61 (an average of \$2,746 per student) and 36 Dislocated Workers for a total of \$127,775.65 (an average of \$3,549 per student). 103 individuals received PRC Training Funds for a total of \$169,039.29 (an average of \$1,641 per student). Currently they have 1 OJT at American Fine Sinter – Maximum \$4,680. 31 individuals for a total of \$16,485.96 received WIA Supportive Services such as uniforms, books, fees, licenses, car repairs, mileage reimbursement, immunizations and physicals.

Rapid Response

Completed 3 sessions at Indalex, Fostoria, Ohio. Layoffs began the end of May and will continue with the plant closing July 31, 2005. Mr. Koening asked if the plant employees were surprised at the services they had to offer? Ms. Willacker said that some of the employees had heard about our services but some had not.

COMMITTEES – Ms. Henry

Training – Mr. Harper

They met on July 25, 2005. Went over some procedural changes, curriculum updates and name changes on classes at Vanguard/Sentinel and Terra Community College.

Motion to recommend the names be changed.

Moved Mr. Schrader

Seconded

Ms. Willacker

Discussion None

For: All

Against: None

Abstain: None

Motion carried.

