



SANDUSKY-SENECA ONE STOP PARTNERS MEETING
SENECA COUNTY DJFS
May 6, 2003
2:00 p.m.



ATTENDEES

Cindy Bilby, Becky Bohn, Dennis Brown, Randy Company, Traci Fisher, Maria Giles, Tammy Gillett, Debbie McGrath, Don Nalley, Bonnie Nusser, Kathy Oliver, Carol Owen, Cheryl Placko, Eric Welty

WELCOME/INTRODUCTIONS

Ms. McGrath welcomed everyone.

MINUTES

Ms. McGrath asked if there were any questions regarding or additions/corrections to the minutes from the last meeting. There were none. Minutes approved as submitted.

JOB STORE UPDATE - Ms. Nusser

Ms. Nusser passed out the Job Store Traffic Report. Ms. Nusser stated the system is showing higher numbers for Sandusky County and lower numbers for Seneca County than this report shows. They are trying to figure out why this happened. Ms. Giles asked if she should be signing in her clients for ESL. Ms. Nusser stated only if they are receiving a Job Store service. Partners should not sign them in to the Job Store if the Partner is providing the service.

Ms. Nusser passed out an update for the partner meeting. Ms. Nusser stated Mr. Nalley had suggested a game for the Northcoast Business Expo with each partner displaying a One Stop Partner sign. Visitors then had entry forms stamped and after visiting all partner booths, the cards were placed in a fish bowl at the Job Store booth and a drawing was held for a Job Store golf shirt.

Ms. Nusser stated she has a catalog from Benchmark Prints with shirts that can be ordered for partner staff working in the Job Store. Ms. Nusser asked partners to contact her for orders.

Ms. Nusser also stated the State will not be signing MOU=s due to the current situation. The State liked our MOU=s and will possibly be using for a model if Ms. Nusser combines the referral piece and the partner responsibility piece. Ms. Nusser stated the State also would like to see square footage used as the method for allocating costs.

Ms. Nusser passed out roladex cards - any partner needing these should contact Ms. Nusser. Ms. Nusser stated 50,000 placemats with the logo on it will be placed in Golden Dragon and Chud=s. Ms. Nusser stated Michael Tanner also prints the fair map and the logo was on last year=s map and will be again on this year=s map.

Ms. Nusser stated Mr. Cardenas, Ms. McGrath and herself have met about forming a transition plan in anticipation of the ODJFS offices= closing to the public.

Ms. Nusser informed the partners that the Customer Service Workgroup is the only workgroup meeting regularly. The group has invited other work team members to join. Mr. Nalley will be chairing the Customer Service Workgroup. Mr. Nalley stated the purposes between the Customer Service Workgroup and the One Stop Partner board are very similar and possibly in the future the two will roll into one. Customer Service Workgroup meetings through the rest of the year are: May 12, June 9, July 14, August 11, September 8, October 20, November 10 and December 8.

Ms. Nusser also passed around Randy Company=s business card. He has added the Job Store logo to his business card and she asked that partners consider putting it on their business cards also.

Ms. Nusser stated she received a copy of Richland County=s power point presentation for Partner Orientation. Ms. Nusser stated this area could use something like this to inform partner staff of other partner services. Ms. McGrath stated the State looks for staff development when looking at One Stops. Ms. Giles stated they hold FALCON meetings once a month for farmworker agencies that inform all attendees of agency updates, new staff members, success stories or problems and allows the agencies to troubleshoot problems.

Ms. Nusser passed out a new report that lists all cities customers in the Job Store reside in. She passed out the report for Sandusky County. Ms. Bilby was surprised to see several Toledo vicinity visitors and Ottawa County visitors. Ms. McGrath stated Lucas County does group orientation and there is usually a waiting list to get through the process and so some customers are coming here where they can get through faster. Ms. McGrath also stated there are some vocational services that are referring people to our Job Store. Ms. McGrath stated that the ODJFS office in Sandusky County serves Ottawa County so they are probably referring those people to the Job Store when they come for unemployment.

ONE STOP UPDATE - Mr. Welty

Mr. Welty passed out the traffic report for Seneca County, the Seneca County Community Calendar and the Seneca County DJFS= computer class schedule for the next three months.

OLD BUSINESS - Ms. McGrath

There was no old business.

NEW BUSINESS - Ms. McGrath

Ms. McGrath updated partners on the One Stop Selection Process. She stated there are currently 108 One Stops in the State of Ohio. The State plan is to only certify 36 One Stops. The process for selection is currently in draft form and is to be ratified at the 7th Area Board meeting on May 13. If it passes, the State will begin to implement their selection process. Ms. McGrath has a copy if anyone would like to view it. It is also on the web. Ms. McGrath stated the Regional Board submitted letters for each county, signed by that county=s board members and commissioners, requesting each county to be selected for certification. Sandusky County received a letter from the 7th Area Board chairperson thanking the County and stating they would take the letter into consideration and they were interested in hearing comments from the Board members. If the selection process is approved, the State would like to see at least three counties partner up as a region and pick one county for the One Stop. The 7th Area Board will decide where One Stops will be located. Ms. McGrath stated there are 13 items of data to collect and forward to the Board to help in their decision. Each area will have one full service One Stop but may have others if they choose to do so. Ms. McGrath stated there was a meeting last Thursday in Huron County of the original five counties we partnered with. The Huron County Commissioners called the meeting. Ms. Oliver stated the five counties discussed options and will hold another meeting to discuss partnering up. Mr. Brown asked if it was rather awkward to partner when all five counties will be wanting certified. Ms. Bilby stated she finds it very awkward for the State to ask counties to form partnerships while placing counties in competition with each other. She stated she would find it very difficult with five counties. She also is not sure of the idea of going back with five counties when it didn=t work the first time. She stated State is also parceling the One Stops out according to Economic Development lines but counties were told to not pay attention to those lines when partnering up. Ms. McGrath stated the Conventional areas will get One Stops - there are seven conventional areas, leaving 29 One Stops to be certified. She stated some counties are trying to go conventional; however, that does not appear to be allowed. Mr. Brown asked if the feeling is that the Board will go by population. Ms. Bilby stated she feels it will be partly political. She feels the Board already has an idea of where the One Stops will go because they would not have developed a plan such as this without an idea of what they were going to do. She stated some counties that are not qualified may

end up with certified One Stops based on where they are located.

Ms. McGrath stated Sandusky County did submit comments regarding the selection process to the Board. Ms. Bilby stated staff will be attending next week's meeting and she is curious to see if the Board changes their minds based on the comments sent. She feels many counties sent comments. Ms. Bilby stated she feels the State is going ahead with this plan to please the Department of Labor; however, she does not feel they have run this by the DOL. State is saying there are only enough Wagner-Peyser staff to cover more than 36 One Stops and that has nothing to do with the DOL. The issue DOL had with Ohio was the State's inability to send reports the federal government requested. Ms. Bilby stated the State also wants counties to partner up and decide with county to request be certified rather quickly. Ms. McGrath stated the 7th Area Board will vote on the process for selection and desired characteristics for One Stop Certification at the May 13th board meeting. They will recommend sites from between June 1, 2003 and December 31, 2003, however, if counties have not decided by September 1, 2003 the State will be contacting them to find out what is going on. The State expects all certified One Stops to be operational no later than July 1, 2004. Ms. McGrath stated they will decide where the 36 One Stops are and then will inform those certified what they need to do. Ms. Bilby stated in all probability, Lucas County will be certified and they are the least ready. Having four conventional One Stops in Northeastern Ohio does not bode well for an area like Huron County. Mr. Nalley asked what provoked the five counties to meet. Ms. Bilby stated the Huron County Commissioners called the meeting and they may have been trying to be proactive and they may think that it makes the most sense to partner with counties they had already partnered with.

Ms. McGrath stated they would like to hold a Chamber Business After Hours at the Job Store. There was one there two years ago. Sandusky County would like to have Sandusky County partners assist. Ms. Oliver has a date of June 27 from 5:00 to 7:00 p.m. The Chamber suggested that a picnic theme works well in the summer. A mailing would need to go out and Ms. McGrath would like to see door prizes with a summer theme. She stated they would like to see partners help in planning, donating funds or door prizes, etc. Ms. Nusser still has some Outreach money that may be available. Ms. McGrath stated they would like to get WSOS youth to help with the cookout. Some door prize ideas include Jet Express tickets, Cedar Point tickets, picnic baskets, Cleveland Indian tickets, etc. She would also like to put Job Store and Partner information in the prize packages. Mr. Nalley stated the After Hours is nice; however, people who show up tend to talk with their friends and not mingle. He suggested having a Progressive dinner where people have to move through the site to get the complete dinner. He also suggested having it encompass the area, perhaps the School of Hope, Peak Industries. Ms. McGrath stated having it widespread may lose people, but possibly getting a ticket for a door prize from each partner would work. The more partners they visited the more chances they would have to win a door prize. Ms. McGrath stated they would also like to get more HR people than CEOs. Mr. Nalley stated the idea would be to get the point across that the ODJFS will be closing and they need to see what people can use now. Mr. Brown asked if the date should be moved closer to August - there is still much uncertainty regarding the closings.

REGIONAL BOARD UPDATE - Ms. McGrath

Ms. McGrath informed partners that the two counties have elected to stay together. At the last Board meeting the Board voted to roll over both contracts for One Stop and Youth for each county for another year. There will be several new Board members after July 1, 2003. The next Regional meeting will be July 15, 2003 at 5:00 p.m. at Seneca County DJFS. Sandusky County knows one new Board member will be LuAnn Berry from Memorial Hospital.

Ms. McGrath stated Mr. Cardenas also wanted to inform partners, as they are working more in the Job Store, to bring any ideas or suggestions for improvement to these meetings.

Ms. Nusser showed a sign Huron County had made outlining the process for services to hang in the Job Store.

AGENCY UPDATES

Ms. McGrath passed out a timeline of closings for the ODJFS sites. Mr. Brown stated there will be 22 offices total - 6 call centers and 16 processing centers. Tiffin will be a processing center. He has heard staff will be somewhere between 35 and 45 people. The Tiffin Processing center will need 10,000 square feet, they currently have 5,200 square feet. Mr. Brown stated he formerly had 12 staff members, he now has 20 as he inherited some staff when the Findlay office closed. Mr. Brown explained a holding center is just where staff goes until a new site is opened. Mr. Brown stated the Bowling Green closing was very difficult as they don't have a very good relationship with WIA staff. He was involved in the March 14 Findlay closing. He is responsible for 2 staff members from Findlay that are in the One Stop. The third reports to Mr. Cardenas. Operationally they report to the Lima office. Ms. McGrath stated Sandusky County would like to be prepared for the closing and wondered about public awareness, transferring phone number to the Job Store or listing a recording with the Job Store number as opposed to just terminating the line. She asked if there were things they would be allowed to do locally. Mr. Brown stated the Findlay closing was not friendly. Ms. McGrath stated Mr. Cardenas though a letter went out to those employers with open job orders. Mr. Brown did not see one; however, he stated one did go out to those persons receiving unemployment. Mr. Brown suggested not getting too far ahead of themselves. He stated the timeline is not definite.

Mr. Nalley suggested putting the Business After Hours on the May 12, 2003 Customer Service Workgroup agenda. Ms. McGrath asked any partners wanting to discuss something at the Partner meeting to let herself or Mr. Cardenas know.

NEXT MEETING

The next meeting will be July 22, 2003 at 2:00 p.m. at Sandusky County DJFS.

Written from the notes of Traci Fisher.