

**Sandusky County
W.I.A. Board
December 9, 2005
Meeting Minutes**

ATTENDEES

Don Nalley, Chair
Cindy Bilby
Debbie McGrath
Carol Owen
Randy Company
Michael Fuller
Janet Quaintance
Jim Weaver
Cheryl Denny

Minutes taken by Taylor Steinmetz, Sandusky CDJFS.

WELCOME

Mr. Nalley began the meeting at 8:11 a.m. and thanked everyone for braving the winter weather!

APPROVAL OF MINUTES

Mr. Nalley asked if there were any changes to the October 14, 2005 minutes. Minutes stand as presented.

FISCAL REPORT – Mr. Fuller

Mr. Fuller passed out the most current budget through October 2005. He expressed that there was not many changes. The carry-in amounts are not final. The One-Stop Contract amount is \$12,947. Training amount is \$250 and bills are still coming in currently. Staffing cost amount is at \$19,783. Youth In School amount is \$31,650. Youth Out of School amount is \$13,270. Final total being \$77,899. TANF portion of the One Stop is \$6,373.

REGIONAL BOARD UPDATES

Workforce Policy Board – Ms. Bilby

At the last policy board meeting they elected the 2006 Officers. Mark Koenig will be the Chair and Denny Studrawa will be Vice Chair. They discussed NRAC, Reed Act Report, approved a new budget, approved the Training Committee to approve bids and send to the Commissioners, went over the annual Sandusky/Seneca County report, and the Youth Report. The next meeting is set for January 24, 2006.

Certification Phase II – Ms. Owen

It will take two years for the certification. It will include desk reviews, working with an audit team, looking at ROMU, mystery shoppers and assessments. For the mystery shoppers they will have three visits per site. Unsure of how they will be graded on this. Ms. Bilby stated that this process caused controversy with some Directors because it is a cumbersome process. Ms. Owen stated that they say this will be an easier process in the end.

Business Plan – Ms. Owen

Have not received a plan yet for the Governors WPB. The state pulled the MOU out. Worksheet B stayed the same. Mr. Nalley asked when will the meetings for this start. Ms. Bilby replied they will be soon.

7th AREA WIA BOARD ACTIVITIES –

Ms. Owen stated that they did not do a lot at the last meeting. There was a presentation on the Healthcare Consortium. There will be changes to Area 7 soon as one of the representatives resigned.

ODJFS –

Ms. Bilby stated that Pete Cardenas used to attend these meetings but perhaps it will be JR Lopez who will attend in the future.

ONE STOP PARTNER'S UPDATE – 2 County Partners Meeting – Ms. Owen

Ms. Owen stated that at the last meeting they held elections of the 2006 Officers. Dale Stearns will be the new Chair and Roger Fisher is the Vice-Chair. The next meeting will be January 24, 2006 at 3:30 p.m.

Job Store Update – Ms. Owen

Ms. Owen discussed the TRW closing. There has been no severance package settled on with the union. Ten workers were laid off at the end of October. There will be more lay offs by the end of February and March.

Fisher-Paykel held a mass recruitment at the DJFS on January 3 and January 5, 2005. They received over 800 applications at this recruitment. There are only 39 positions to fill with Fisher-Paykel.

NRAC – Ms. Bilby

At the last NRAC meeting they approved two new policies. The first policy was the Complaint Resolution and the second policy was the MOU Reconciliation. There was discussion on the Reed Act money, Workforce Development Month, Continuous Improvement Tool, and 2006 officer elections. The new Chairperson is Bob Talcott and the Vice-Chair is Dave Robenstine.

One Stop Operator –

Ms. Owen stated that the numbers are up due to the Fisher-Paykel recruitment. They have some new staff changes with the work study person.

YOUTH COUNCIL UPDATE – Ms. Denny

Ms. Denny stated that the last meeting was the typical business. They received the youth reports and discussed program monitoring. They had a youth do a presentation on her work experience. Election of the 2006 officers: Beth Hannam will remain the Chairperson and the Vice Chair will be Kathy Leitzy. The next meeting will be January 18, 2006.

Youth Update – Ms. Quaintance

Ms. Quaintance distributed two hand outs on the youth. The handouts covered Youth In School and Youth Out of School from October 2005. There was discussion on transportation issues for the Basic Skills classes. There was a question on one of the hand outs that covered soft exit. Soft exit is where no activity has occurred in over 90 days.

PRESENTATION/BOARD TRAINING –

Mr. Nalley stated that Ed Harper was to be the presenter; however, due to weather Terra Community College was closed.

2006 MEETINGS SCHEDULE – Mr. Nalley

The 2006 Meetings Schedule will be as follows:

March 10, 2006, June 9, 2006, September 8, 2006 and December 8, 2006

BOARD OFFICERS – Mr. Nalley

There will be no change to board officers for 2006.

NEXT MEETING DATE/TIME – Mr. Nalley

The next meeting will be March 10, 2006 at 8 a.m.

The meeting was adjourned.